

Cash Receipt Voucher

ILLUSTRATIVE EXAMPLE - fictional details | Currency: INR

Receiving office	Example Office
Received from	Sample Customer
Voucher / date	RV-EX-003 / 12 September 2026
Payment method	Cash
Amount in words	One thousand rupees only
Prepared by	_____
Received by	_____
Supporting record	Customer invoice EX-INV-003

Receipt purpose	Supporting reference	Amount (INR)
Payment received against invoice	EX-INV-003	1,000.00
Subtotal		INR 1,000.00
Total received		INR 1,000.00

Internal incoming-cash record. Verify that the funds were actually received.
This is not a prescribed GST advance receipt voucher.