

Catering Bill — itemized event

BLANK TEMPLATE | Currency: INR

Caterer	_____
Client	_____
Bill / date	_____
Event	_____
Venue	_____
Charge basis	_____
Deposit reference	_____

Description	Quantity	Rate (INR)	Amount (INR)
Subtotal		INR _____	
Advance received (deduct)		INR _____	
Amount due		INR _____	

Original itemized event example: subtotal INR 3,900; less INR 1,000 advance; balance INR 2,900.
Quantities use the unit shown in each description; no per-person package is added.