

Invoice in Word

ILLUSTRATIVE EXAMPLE - fictional details | Currency: INR

Supplier	Example Studio
Customer	Example Office
Invoice / date	INV-EX-022 / 12 September 2026
Due date	26 September 2026
Work reference	EX-WORK-004
Payment details	[Use your own verified payment instructions]
Currency / tax basis	INR; no tax modeled in this example

Description	Quantity	Rate (INR)	Amount (INR)
Service unit	3	650.00	1,950.00
Materials supplied	2	175.00	350.00
Subtotal			INR 2,300.00
Amount due			INR 2,300.00

Original itemized invoice example. Tax applicability is not determined by this file.
Keep your own reference register and issued copy.